

April 2022

The Air France-KLM Annual General **Shareholders' Meetingwill take place** at 14h30 on Tuesday May 24, 2022 in the Hilton Hotel, Paris Charles de Gaulle, 8 rue de Rome, 93290 **Tremblav-en-France.** The Annual General Shareholders' Meeting is a key moment in the life of the Group. It is the opportunity for the senior management team to inform you of the Group's results and business developments. As a shareholder, you have the option to attend the meeting in person, arrange to be represented by granting a proxy to the Chair or a third party or by voting by mail. To encourage as many of you as possible to vote, Air France-KLM also gives you the option to vote over the internet in a simple, rapid and secure manner.

The Meeting will be broadcast live via webcast on our website.

After the last two years during which the Shareholders' Meeting has been held in virtual form owing to the constraints imposed by the public health crisis, we are delighted that the current conditions enable us to again come together in a physical Meeting, in the presence of the members of the Board of Directors, the Group's senior management and its shareholders. The agenda and the different documents relating to the Meeting may be consulted at the www. airfranceklm.com website (Finance/Shareholders/Shareholders' Meeting section).

FOLLOWING THE MEETING ONLINE

Shareholders are invited to follow the Meeting live online by clicking on the link

You may also, at any time after this Shareholders' Meeting, watch a replay of the Meeting.





E-CONVENING AND E-VOTE

From May 6, 2022 (11h00 Paris time), shareholders will be able to vote, grant a proxy to the Chair or a third party via a secure website (VOTACCESS or VOXALY). The latter are encouraged to opt for the choice of a convening notice by email and/or vote over the internet, so as to facilitate and secure their participation in this Shareholders' Meeting.

Pre-conditions for participating in the Shareholders' Meeting

To participate in the Shareholders' Meeting you must first prove that you are a shareholder by registering your shares in your name no later than two business days prior to the date of the Meeting, i.e. Friday May 20, 2022 at 0h00 (Paris time).

- In the register of registered shares
 - held by Société Générale,
- ▶ In the register of **bearer shares** held by the authorized financial intermediary responsible for managing your securities account (bank, stock broker, online broker, etc.).

For holders of shares in bearer form, it is the authorized financial intermediaries who contact the centralized register for the Meeting directly to prove that their clients are shareholders by supplying a shareholding certificate attached to the single form to be used for voting by mail and via a proxy.

How to use the internet to participate in the Shareholders' Meeting

You have a choice of ways in which to exercise your voting right: by attending the meeting in person (request an admission card), by granting a proxy to the Chair of the Meeting, by opting to vote by mail or by arranging to be represented by a natural person or legal entity of your choice.

1/ Shareholders wishing to attend the Meeting in person, must request an admission card:

Shareholders holding their shares in registered form can log in from 11h00 (Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022 to the Sharinbox website at

www.sharinbox.societegenerale.co m or return the form sent to them ahead of the Meeting by mail to Air France-KLM's agent, Société Générale, using the pre-paid envelope.

Shareholders holding their shares in bearer form, whose financial intermediaries subscribe to the VOTACCESS platform, can log in to VOTACCESS from 11h00

(Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022. If this is not the case, an admission card can be requested from your financial intermediary.

Holders of FCPE units can make their request over the internet or print their admission cards directly from 11h00 (Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022 at the http://airfranceklm.voteassemblee. com website.

2/ Shareholders not able to attend the Meeting in person can choose to vote or grant a proxy over the internet or by mail.

Shareholders holding their shares in registered form, can log in to the

www.sharinbox.societegenerale.co m website from 11h00 (Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022.

Shareholders holding their shares in bearer form, whose financial intermediaries subscribe to the VOTACCESS platform, can log in to VOTACCESS from 11h00 (Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022.

Holders of FCPE units, can log in to the http://airfranceklm.voteassemblee.com website from 11h00 (Paris time) on May 6, 2022 until 15h00 (Paris time) on May 23, 2022 on the

It is also possible to vote by mail or electronically:

- By returning the voting form to Société Générale, at the latest by May 21, 2022, for shareholders holding their shares in registered form;

- By returning the voting form to your financial intermediary, at the
- latest by May 21, 2022, for shareholders holding their shares in bearer form;
- By requesting all the required documents from Société Générale before May 18, 2022 and returning the voting form, at the latest by May 21, 2022, for holders of FCPE units.

Pursuant to the provisions of Articles R.225-79 and R.22-10-24 of the *Code de Commerce*, you can also notify us of the designation/revocation of a proxy (a natural person or legal entity) electronically.

You must then:

- Send, no later than the day

before the date of the Meeting i.e. May 23, 2022, an email incorporating an electronic signature, obtained from a certifying third party pursuant to the legal and regulatory conditions in force, to the following email address: mail.assemblee@ airfranceklm.com, specifying your surname, first name, address and Société Générale identifier together with the surname, first name and address of the proxy to be designated or revoked.

- Request written confirmation from your financial intermediary holding your securities account for shareholders holding their shares in bearer form or holders of FCPE units.

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Only notifications of the designation or revocation of proxies should be sent to the aforementioned email address as any requests or notifications on other matters cannot be taken into account/dealt with.

N.B. If you have already voted remotely, sent a proxy to the Chair or arranged for your votes to be represented by a proxy, you may not opt to participate in the Meeting in another manner

It is also possible to sell all or part of your shares at any time. If the sale takes place before 0h00 (Paris time) on May 20, 2022 the Company cancels or modifies, as relevant, the votes cast remotely, the proxy, the admission card or the shareholding certificate. To this end, the authorized financial intermediately informs the Company or its agent of the sale and forwards the necessary information.

How do I ask a question at the Shareholders' Meeting?

The Shareholders' Meeting is an exclusive opportunity to put your questions to the Group's senior management.

You have the option to submit questions in writing ahead of the Shareholders' Meeting.

Pursuant to the legal provisions, they must be sent to: Air France-KLM AFKL.SG.GL.BS Tremblay-en-France 95737 Roissy-Charles de Gaulle Cedex France

by recommended letter with acknowledgement of receipt or by email to the following address: **mail.**

assemblee@airfranceklm.com no later than four business days prior to the Shareholders' Meeting, i.e. May 18, 2022, and enclosing a shareholding certificate for shares held in registered or bearer form.

When these questions have the same subject matter, a common answer may be given. Note that the answers to questions in writing will be published on the company's

www.airfranceklm.com website in a section dedicated to the answers to shareholder questions in writing and will thus be deemed to have been given.

In order to facilitate their processing, we strongly recommend that you submit your questions in writing by email.

How do you obtain the documents relating to the Shareholders' Meeting?

To consult the Universal Registration Document (containing notably the statutory and consolidated financial statements and the management report of the Board of Directors), you just need to:

- go to the <u>www.airfranceklm.com</u> website where you will also be able to access the Group's other publications, together with all the documents and information provided pursuant to Article R.22-10-23 of the *Code de Commerce*:
- fill in the form requesting the dispatch of documents to be found at the last page of the convening notice and return it to Société Générale, Service Assemblées, CS 30812, 44308 Nantes Cedex 3, France.

For additional information, please contact the Shareholder Relations department at the following address: mail.assemblee@ airfranceklm.com.



HOW DO I VOTE?

If you wish to attend the Meeting personally, you must obtain an admission card.

If you are unable to attend the Meeting personally, you can opt to vote via the Internet (on the VOTACCESS or VOXALY secure voting websites) or by mail (using the voting form attached to the convening notice and also available at https://www.airfranceklm.com/en/finance/shareholders/shareholders/meeting.



You can vote via the internet using your usual login and password between 11h00 (Paris time) on May 6, 2022 and 15h00 (Paris time)on May 23, 2022.





You can grant a proxy by mail.

Mail voting forms can be obtained at:

www.airfranceklm.com

or from

Société Générale Service Assemblées CS30812 44308 NANTES Cedex 3

BECOME A MEMBER OF THE INDIVIDUAL SHAREHOLDERS' COMMITTEE!

As a forum for the exchange of ideas, discussion and suggestions on the Group's communication with individual shareholders, Air France-KLM's Individual Shareholders' Committee aims to facilitate regular dialogue with individual shareholders. If you would like to join us, just fill in the application form and send it to us at mail.actionnaire@airfranceklm.com before June 30, 2022. Applications will be carefully studied by the Committee and the Group's Financial Division.

You can also send your application form by mail to the following address:

Air France-KLM
Investor Relations
AFKL-FI.IR
Tremblay en France
95737 Roissy Charles de Gaulle
Cedex
France

Deadline for the receipt of your mail voting forms by Société Générale: May 21, 2022

For further information:

You can contact Air France-KLM Shareholder Relations at mail.assemblee@airfranceklm.com